

TOWN HALL MEETING ROOM
205 WEST PALMETTO AVE MINUTES OF TOWN OF PLAIN DEALING
REGULAR TOWN COUNCIL MEETING
TUESDAY SEPTEMBER 9, 2025
6:00 P.M.
LEON SANDERS JR., MUNICIPAL COMPLEX

1. **Call meeting to order-** Mayor Cook called the meeting to order at 6:00 p.m. Mayor Cook ask that if anyone has any comments, they may do so at the beginning. He asked that guest limit their comments to two minutes.
2. **Invocation Alderman** - Attorney Douglas Dominick, led all present in the prayer.
3. **Pledge of Allegiance** - Alderman Shanithia Gay led all present with the Pledge of Allegiance.
4. **Roll Call** -Town Clerk Rolandria McCauley, performed a roll call and verified that three of members were present. Shavonda Gay and Jeff Benson were absent. A quorum was present.
5. **Amend Agenda-** Mayor Cook asked for a motion to amend the agenda to include Emily Curry, Plain Dealing High school parade coordinator, to discuss parade route and closure for the Homecoming parade held on October 16, 2025. Emily Jennings gave a motion to amend the agenda and Shanithia Gay Seconded the motion. The mayor called for public comment but there was none. This motion carried as all three of the members were in favor of the amendment. This matter will be added to the agenda under New Business item C. The Mayor then called for a motion to amend the agenda to approve the application of Martha Williams to rent the community center. This application was received after the agenda was posted. A motion was made by Shanithia Gay and seconded by Emily Jennings to approve this amendment. The mayor called for pubic comment but there was none. This motion passed with all three members voting in favor thereof. This item will be added under item 7. Community Center Applications. The mayor then called for a motion to approve the agenda as amended. A motion to approve the agenda as was amended was made by Emily Jennings and seconded by Shanithia Gay. This motion carried as all three members voted in favor thereof.
6. **Minutes-** Mayor Cook asked for a motion and a second approve the minutes of the August 12, 2025 regular meeting and dispense with the reading. Emily Jenning made a motion to amend the August 12, 2025 minutes with regards to New Business D to reflect that the North Bossier Civics Club will be allowed meet up to four times per month at the Cartwright Building, this motion was seconded by Louis Welch. There was no public comment. This motion carried as all of the members voted in favor of the approval of the minutes. Mayor Cook asked for a motion to approve the minutes as amended. A motion was given by Emily Jennings and seconded by Shanithia Gay. This motion carried as all members voted in favor thereof. No public comments.

6. **Approve the Expense Report-Mayor** Cook asked for an approval for the expense report for the month of August 2025. A motion was made by Emily Jennings and seconded by Shanithia Gay to approve the expense reports. All of the members of the council voted in favor of the reports. There were no public comments.

Department reports:

The chief of Police reported that there were 307 calls to the Police Department in August of 2025. There were 167 traffic stops and 140 criminal and civil calls. Chief reports that there have been more than usual number of unlocking doors and jump offs in August. He feels that it is due to the high temperatures.

Public Works Department-Kevin Whitton reported that there is a chlorine burn in effect until October 3, 2025.

6. OLD BUSINESS:

- A. The council will discuss insurance bids for the town. Town clerk Rolandria McCauley received an update from Parnell Robinson our current insurance company. Susan Flowers stated that she has started to work on our policy for the upcoming year.
- B. Mayor Cook gave an update on the property that was selected for cleanup per current ordinance. Mayor Cook stated that a letter had been mailed out to the customer. It was brought to the mayor's attention that there was typographical error and the letter will be reissued to the resident by the Chief of police once it corrected.

7. NEW BUSINESS:

- A. Mayor Cook provided an update on the audit exceptions that were found by auditors Cook and Morehart. It was stated that the exceptions have been corrected except for two and that are in the process of being corrected.
- B. Mayor James Cook read a PUBLIC NOTICE- A Notice is hereby given pursuant to Article 7, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B) that a public hearing of the Town of Plain Dealing, Bossier Parish, Louisiana will be held at its regular meeting place in the Town Hall meeting room located at 205 West Palmetto Avenue, Plain Dealing Louisiana, on September 16, 2025 at 6:00 p.m. to consider levying additional increased millage rates without further voter approval or adopting the adjusted millage rates after reassessment and rolling forward to rates not to exceed the prior year's maximum. The estimated amount of tax revenues to be collected in the next year from the increased millage is \$44,877.65, and the amount of increase in taxes attributable to the millage increase is 5,374.05

A special meeting of the Board of Aldermen will be held on September 16, 2025 immediately following the adjournment of the public hearing to adopt the millage rate(s) discussed in the public hearing.

Emily Curry, Plain Dealing High school parade coordinator, gave a presentation to the Mayor and Board of Aldermen and requested the approval of the parade route and closure of the streets for the Homecoming parade to be held on October 16, 2025. A motion was made by Emily Jennings and seconded by Louis Welch to authorize and approve the homecoming parade, parade route and closure of the streets to be held on October 16, 2025. This motion carried with all members voted in favor thereof

8. COMMUNITY CENTER APPLICATIONS:

There is one application submitted to the council for approval
Martha Williams- Breast Cancer Awareness two-day event- October 25 thru 26, 2025
Mrs. Williams has requested free rental due to 501c3.

A motion was made by Louis Welch and seconded by Emily Jennings. There was no public comment. All of the members voted in favor of the community center rental and waiver of the fee.

9. COUNCIL REMARKS: A suggestion was made to the Town council to host the national night out at the community center on October 7, 2025.

10. MAYOR'S COMMENTS: Asplund did get the tree cleaned up on the cemetery road.

ADJOURN: On a motion given by Shanithia Gay and seconded by Louis Welch, this motion carried and the meeting was adjourned 6:45PM.