

**AGENDA**  
**TOWN OF PLAIN DEALING REGULAR MEETING**  
**LEON SANDERS JR., MUNICIPAL COMPLEX**  
**205 WEST PALMETTO AVENUE, PLAIN DEALING, LOUISIANA**  
**Tuesday December 12, 2023 - 6:00 P.M.**

**CALL TO ORDER** - Mrs. Shavonda Gay, Mayor  
**INVOCATION** -Mr. Douglas Dominick, Town Attorney  
**PLEDGE OF ALLEGIANCE** - Mr. James Cook, Alderman  
**ROLL CALL** - Ms. Rolandria McCauley, Town Clerk

1. **APPROVE AGENDA:**  
*Public Comment*
  
2. **APPROVE MINUTES:**  
Approve minutes of the November 14, 2023 regular meeting, and dispense with the reading  
*Public Comment*
  
3. **APPROVE MINUTES:**  
Approve minutes of the November 20, 2023 special meeting, and dispense with the reading  
*Public Comment*
  
4. **APPROVE EXPENSES:**  
Approve expenses for the month of November 2023  
*Public Comment*
  
5. **DEPARTMENT REPORT:**  
*Police Department-Ronnie Murray*  
*Street Report-Kevin Whitton*
  
6. **OLD BUSINESS:**  
NONE
  
7. **NEW BUSINESS:**
  - A. The council will discuss/ revisit the bulk water rates that were implemented in September of 2023. Consider changing the rates to \$25.00 per billing cycle and \$6.00 per 1000 gallons.
  
  - B. The board of aldermen will discuss an ordinance to cease the installation of mobile homes and or RV's from entering the Town's city limits if it is more than ten years old.
  
8. **COMMUNITY CENTER APPLICATIONS:**  
**Lenora Green-Myers/ PD Community Group Christmas Party/Toy give-a-way 12-16-23**  
**Israelite Baptist Church- Fellowship Dinner 12-17-23**  
**Tawanna Jacobs-Christmas Party 12-23-23**  
**Benita L Rawls-Boys to Young Men Remember Me Charities-Alzheimer's Awareness**  
**Fundraiser waiver requested (501c3)**  
**01-27-24**
  
9. **COUNCIL REMARKS:**

**10. MAYOR'S COMMENTS:**  
**Food Bank will be held on December 19, 2023 at 11:00 A.M. at the Community Center**

**10. ADJOURN:**

In accordance with the American Disability Act, if you need special assistance, please contact Plain Dealing Town Hall at 318-326-4234 describing the assistance necessary.

**MINUTES OF TOWN OF PLAIN DEALING  
REGULAR TOWN COUNCIL MEETING  
TUESDAY December 12, 2023  
TOWN HALL MEETING  
ROOM 205 WEST  
PALMETTO AVE  
6:00  
P.M.  
LEON SANDERS JR., MUNICIPAL  
COMPLEX**

- 1.Call meeting to order-** Mayor Shavonda Gay called the meeting to order at 6:00 p.m.
- 2.Invocation• Town Attorney, Douglas C Dominick,** led all present in the prayer.
- 3. Pledge of Allegiance -** Alderman Cook led all present in the Pledge of Allegiance.

**Roll Call** - Town Clerk Rolandria McCauley, performed a roll call and verified that four of the five members were present. The following Board of Aldermen were present: Shanithia Gay, James Cook, Jeff Benson and Emily Jennings. Judith McGuffey was absent.

- 4.Approve Agenda** -Mayor Gay asked to amend the agenda to include resolution #12 of 2023 being a resolution to adopt the 2023 Bossier Parish Multi-Jurisdictional Hazzard Mitigation Plan. A motion was made by Emily Jennings and seconded by Shanithia Gay to approve and amend the agenda to include resolution #12 of 2023. There was no public comment. All members voted in favor of the amended agenda.

Mayor Gay then asked for a motion to amend the agenda to include the approval of the annual beer and liquor (alcohol) permits. A motion was made by Shanithia Gay and seconded by Emily Jennings to approve the amended agenda. There was no public comment. All members voting in favor of this amendment

Mayor Gay then requested for a motion and a 2nd to approve the agenda as amended. A motion was made by Emily Jennings and seconded by Shanithia Gay. All members voted in favor thereof. There was no public comment.

**5a. Approve Minutes-** Mayor Shavonda Gay asked for a motion and a second approve the minutes of the November 14, 2023 regular meeting and dispense with the reading. A motion was made by Shanithia Gay and seconded by James Cook. There was no public comment. All of the members voted in favor of the approval of the minutes.

**b. Approve Special Minutes-** Mayor Shavonda Gay asked for a motion and a second to approve the minutes of the November 20, 2023 special meeting and dispense with the reading. A motion was made by Emily Jennings and seconded by Shanithia Gay. There was no public comment. All of the members voted in favor of the approval of the minutes.

**Approve the Expense Report-** Mayor Gay asked for an approval for the expense report for November 2023. A motion was made by James Cook and seconded by Emily Jennings to approve the expense report. There was no public comment. All members of the council voted in favor of the reports.

**6. Department reports:**

Police Department - The Chief of Police reported that there were 411 civil and criminal calls in November 2023. There were 115 traffic stops.

Public Works Department- Kevin Whitton gave us an update regarding East College St. He stated that the gates have been ordered for the clarifiers. It was also noted that the supervisor's work truck is in need of a transmission and the cost will be more than the value of the truck.

**7 A. OLD BUSINESS:**

PUBLIC HEARING ON ORDINANCE #2 OF 2023- AN ORDINANCE FOR THE CODE OF ORDINANCE, TOWN OF PLAIN DEALING, LOUISIANA, TO AMEND AND SUPPLEMENT ARTICLE IV.- PROPERTY STANDARDS CODE OF CHAPTER 8-BUILDINGS AND BUILDING REGULATIONS OF THE CODE OF ORDINANCE OF THE TOWN OF PLAIN DEALING, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

Mayor Gay opened the floor up for public hearing. There was no comment from the floor  
The mayor declared the public hearing closed.

B. THE BOARD OF ALDERMEN WILL CONSIDER THE ADOPTION OF ORDINANCE #2 OF 2023- AN ORDINANCE FOR THE CODE OF ORDINANCE, TOWN OF PLAIN DEALING, LOUISIANA, TO AMEND AND SUPPLEMENT ARTICLE IV.- PROPERTY STANDARDS CODE OF CHAPTER 8-BUILDINGS AND BUILDING REGULATIONS OF

THE CODE OF ORDINANCE OF THE TOWN OF PLAIN DEALING, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

A motion was made by Emily Jennings and seconded by James Cook to approve Ordinance # 2 of 2023. All members voted in favor thereof.

C. PUBLIC HEARING ON ORDINANCE #3 OF 2023- AN ORDINANCE FOR THE CODE OD ORDINANCE, TOWN OF PLAIN DEALING, LOUISIANA, TO AMAMEND AND SUPPLEMENT CHAPTER 14- ENVIRONMENT OF THE CODE OF ORDINANCE OF THE TOWN OF PLAIN DEALING TO INCLUDE ARTICLE III.-GRASS WEEDS AND WILD GROWTH.

Mayor Gay opened the floor up for public hearing. There was no comment from the floor  
The mayor declared the public hearing closed.

D. THE BOARD OF ALDERMEN WILL CONSIDER THE ADOPTION OF ORDINANCE #3 OF 2023- AN ORDINANCE FOR THE CODE OD ORDINANCE, TOWN OF PLAIN DEALING, LOUISIANA, TO AMAMEND AND SUPPLEMENT CHAPTER 14- ENVIRONMENT OF THE CODE OF ORDINANCE OF THE TOWN OF PLAIN DEALING TO INCLUDE ARTICLE III.-GRASS WEEDS AND WILD GROWTH.

A motion was made by Emily Jennings and seconded by James Cook to approve Ordinance # 3 of 2023. All members voted in favor thereof.

E. PUBLIC HEARING ON ORDINANCE #4 OF 2023- AN ORDINANCE FOR THE CODE OF ORDINANCE, TOWN OF PLAIN DEALING, LOUISIANA, TO AMEND AND SUPPLEMENT ARTICLE II.- JUNKED, WRECKED, AND ABANDONED PROPERTY OF CHAPTER 14- ENVIRONMENT OF THE CODE OF ORDINANCES OF THE TOWN OF PLAIN DEALING AND TO OTHERWISE PROVIDE WITH RESPECT THERETO. Mayor Gay opened the floor up for public hearing. There was no comment from the floor. The mayor declared the public hearing closed.

F. THE BOARD OF ALDERMEN WILL CONSIDER THE ADOPTION OF ORDINANCE #4 OF 2023- AN ORDINANCE FOR THE CODE OF ORDINANCE, TOWN OF PLAIN DEALING, LOUISIANA, TO AMEND AND SUPPLEMENT ARTICLE II.- JUNKED, WRECKED, AND ABANDONED PROPERTY OF CHAPTER 14-ENVIRONMENT OF THE CODE OF

ORDINANCES OF THE TOWN OF PLAIN DEALING AND TO OTHERWISE PROVIDE WITH RESPECT THERETO. There was no public comment. A motion was made by Emily Jennings and seconded by James Cook to approve Ordinance #4 of 2023. All members voted in favor thereof.

G. PUBLIC HEARING IN ORDINANCE # 6 OF 2023-AN ORDINANCE AMENDING #9 OF 2022- THE OPERATING BUDGET OF REVENUES AND EXPENDITURES FOR THE FISCAL YEAR BEGINNING JANUARY 1,2023 THROUGH DECEMBER 31, 2023. Mayor Gay opened the floor up for public hearing. There was no comment from the floor. The mayor declared the public hearing closed.

H. THE BOARD OF ALDERMEN WILL CONSIDER THE ADOPTION OF ORDINANCE # 6 OF 2023- AN ORDINANCE AMENDING #9 OF 2022- THE OPERATION BUDGET OF REVENUES AND EXPENDITURES FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 THROUGH DECEMBER 31, 2023. A motion was made by James Cook and seconded by Emily Jennings to approve Ordinance #6 of 2023. All members voted in favor thereof.

#### 8. NEW BUSINESS:

- A. The council had a discussion to consider changing the bulk water rates to \$25.00 per billing cycle and \$6.00 per 1000 gallons of water. James Cook made a motion to change the bulk water pricing to \$25.00 for the first 1000 gallons and \$6.00 per 1000 gallons thereafter and Shanithia Gay seconded. All member were in favor of the decision.
- B. The board of Aldermen discussed an ordinance to cease the installation of mobile homes and RV's from entering the Town's city limits if it is more than ten years old. The board made comments and the town attorney indicated that in order to regulate mobile homes the town would have to implement zoning. No action was taken.
- C. The board of aldermen will consider the adoption of resolution #12 of 2023 being a resolution to adopt the 2023 Bossier Parish Multi-Jurisdictional Hazzard Mitigation Plan. A motion was made by James Cook and seconded by Emily Jennings. All members voted in favor thereof. There was no public comment.
- D. Approval of alcohol and beer licenses/permits. A list of alcohol and beer license was given to the aldermen to approve for the 2024 operating year. A motion was given by Emily Jennings to approve the alcohol license/permits for the 2024 operating year and was seconded by Shanithia Gay. All members voted in favor of approving the license.

9. Mayor Gay asked for a motion and a second to approve the community center applications. James Cook made the motion and Jeff Benson seconded the motion to approve the community center applications. There were no public comments. All member voted in favor thereof.

**Council Remarks-** James Cook had a question concerning the water meters installation. Jeff Benson wanted to know the statues of the lake

**Mayor's Comments-**

Food bank will be held on December 18, 2023 at the community center. The start time will be 11:00 AM.

Adjourn: A motion was made by Emily Jennings and seconded by James Cook to adjourn the meeting. This motion passed with all members voting in favor thereof. Meeting was adjourned at 7:19 PM

Approved by.

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Rolandria McCauley

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Shavonda Gay