

TOWN HALL MEETING ROOM
205 WEST PALMETTO AVE MINUTES OF TOWN OF PLAIN DEALING REGULAR TOWN COUNCIL
MEETING
TUESDAY NOVEMBER 18, 2025
6:00 P.M.
LEON SANDERS JR., MUNICIPAL COMPLEX

Call meeting to order- Mayor Cook called the meeting to order at 6:00 p.m.

Invocation Alderman – Attorney Doug Dominick led all in the prayer.

Pledge of Allegiance - Alderman Louis Welch led all present with the Pledge of Allegiance.

Roll Call -Town Clerk Rolandria McCauley, performed a roll call and verified that three of members were present. Shanitha Gay and Jeff Benson were absent.

1. Amend Agenda- Mayor Cook asked for a motion to amend the agenda to add item 6 I to the agenda which is to discuss bid for the possible replacement of our current garbage service. Shavonda Gay gave a motion to amend the agenda and Louis Welch seconded the motion. The mayor called for public comment prior to the vote. There were no public comments. This motion carried as all three of the members were in favor of the amendment.

1a. Mayor Cook asked for a motion to amend the agenda to correct and remove the word annual, a grammatical error from 6A and 6B. Shavonda Gay gave a motion to amend the agenda and Emily Jennings seconded the motion. The mayor called for public comment prior to the vote. There were no public comments. This motion carried as all three of the members were in favor of the amendment.

1b. Mayor Cook asked for a motion to amend the agenda to include a community center application to the agenda, an application to request that the Plain Dealing Community Group are allowed to utilize the community center for a toy give-a-way and wave the rental fee. Shavonda Gay gave a motion to amend the agenda and Emily Jennings seconded the motion. The mayor called for public comment prior to the vote. There were no public comments. This motion carried as all three of the members were in favor of the amendment.

2.Approve Agenda -Mayor Cook asked for a motion to approve the agenda as amended. A motion was made by Shavonda Gay to approve the agenda as amended. A second motion was given by Emily Jennings. There was no public comment. All of the members voted in favor of the amended agenda.

3. Approve Minutes- Mayor Cook asked for a motion and a second to approve the minutes of The **October 14, 2025** regular meeting and dispense with the reading. A motion was made by Shavonda Gay and seconded by Emily Jennings. All three of the members voted in favor of the approval of the minutes.

4. Approve the Expense Report-Mayor Cook asked for an approval for the expense report for the month of October 2025. A motion was made by Emily Jennings and seconded by Louis Welch to approve the expense reports. All three of the members of the council voted in Favor of the reports. There were no public comments.

5. Department Report:

The chief of Police reported that there were 232 calls to the Police Department in October of 2025. There were 89 traffic stops and 143 criminal and civil calls. Chief reports that traffic includes the following: assist motorist, change tire, unlock car doors, direct traffic, malfunctioning signal, accidents, radar, school zone and traffic stops.

He urges citizen to call if there are any questions.

Public Works Department-Superintendent Kevin Whitton reported that the crew has been working on potholes but has run out of cold mix. A load of cold mix needs to be ordered and should be here at the beginning of the year. The sewer grant is progressing and we are still waiting on the parts to get started.

6. OLD BUSINESS:

The council will discuss insurance bids for the town. There is no information on insurance; therefore, not action was taken.

7. NEW BUSINESS:

A. Mayor opened the floor for a public hearing For Ordinance 9 of 2025 An ordinance to set the compensation of the town clerk (this will be an increase of \$5000.00). The Town Clerk recently became certified through the (LMCA) Louisiana Municipal Clerks Association. There were no public comments. The public hearing was declared closed. All members voted in favor thereof.

B. The board of Aldermen will consider the adoption of Ordinance 9 of 2025- An ordinance to set the compensation of the town clerk (this will be an increase of \$5000.00). The Town Clerk recently became certified through the (LMCA) Louisiana Municipal Clerks association. A motion was given by Shavonda Gay and seconded by Emily Jennings to adopt ordinance 9 of 2025 to set the compensation of the town clerk. There were no public comments. All members voted in favor thereof.

- C. Mayor Cook gave an update regarding the audit findings. It was stated that the Town is still working on the employee/ policy handbook.
- D. The board of aldermen will consider the hiring of Jeremy Carter as a full-time officer with a starting rate of pay at \$13.00 per hour. Mr. Carter will replace Jason Chachere who resigned in September of 2025.
- F. The board of aldermen will discuss the next home that will be selected for property standards. After a brief discussion, it was decided that the residents of 603 E Palmetto Ave will be considered as the next residence selected for property standards.
- G. THE BOARD OF ALDERMEN WILL INTRODUCE ORDINANCE 10 OF 2025- AN ORDINANCE OF THE CODE OF ORDINANCE TO AMEND AND SUPPLEMENT PART II OF THE CODE OF ORDINANCES OF CHAPTER 30-UTILITIES TO INCLUDE ARTICLE IV-ALLOCATION OF THE RESPONSIBILITIES FOR WATER LINE AND METER OWNERSHIP, MAINTENCE, AND ACCESS FOR APARTMENT COMPLEXES AND MOBILE HOMES PARKS. A public hearing will be held prior to the adoption of the ordinance by the town of plain Dealing, Bossier Parish, Louisiana at its regular meeting place in the town hall meeting room located at 205 West Palmetto Avenue, Plain Dealing Louisiana. On December 9, 2025 at 6:00 PM prior to the adoption of this ordinance. A motion was made by Emily Jennings and seconded by Louis Welch. All three of the members voted in favor thereof.
- H. Attorney Doug Dominick will give us an update on the responsibility of unpaid water bills. Attorney Dominick stated that there is a program through the Louisiana Office of Debt recovery. They do well with collecting debt and it will not cost us anything to collect the debts. The attorney suggested that we re evaluate and update our current policy.
- I. Mayor Cook will give an update on the bids proposals for garbage companies. There were three companies who submitted bids for garbage services. They were Live Oak, Waste Connections and Knight's services. The council had a brief discussion and decided that Knight's Services would provide the best services for our community. A motion was made by Louis Welch and seconded by Emily Jennings to select Knight's Services as our upcoming garbage servicer.

COMMUNITY CENTER APPLICATIONS:

There are four applications submitted for the council to approve.

Macedonia Baptist Church has requested to use the community center for the community feeding on November 25, 2025. They are requesting fees waived.

Pleasant Grove Baptist Church has requested December 6, 2025 for a fun day for the kids. They are requesting fees waived.

Jacqueline Jackson requested use of the center for a birthday party on February 7, 2026

Lenora Green-Myers requested use of the center for toy give-a-way on December 19, 2025.

A motion was given by Shavonda Gay and seconded by Emily Jennings to approved the community center rentals.

COUNCIL REMARKS: Shavonda Gay wanted to remind the residents to come to the community center for lunch on November 25, 2025.

MAYOR'S COMMENTS: NONE

ADJOURN: Louis Welch made a motion the adjourn the meeting. Emily Jennings seconded to motion. The meeting was adjourned at 6:53 PM.